

THBC Minutes 10/16/24

Meeting called to order at 9:22 am.

Review and acceptance of the 10/9/24 minutes.

Committee priorities include but are not limited to: costs/quotes; municipal advisor; planning open house; guidelines for public hearing; etc.

Open House—need to get the timing of it on the agenda to be posted—doors open by 6 pm—6:15 Introduction followed by the presentations of the committee and Jewell for the Options A-D—free time for the public to visit displays and discuss.

Public Hearing—possible ad hoc rules—7:00 pm—this hearing is opened—you may speak for 2 minutes—when all who wish to speak have spoken, may speak again—speaker may ask questions during their time—chairperson may extend time—when all who wish to speak have spoken, this hearing is closed. An outline of the ad hoc rules will be given to the board chairperson and announced at the start of the public hearing. The committee's goal is to provide everyone a chance to give input as to the future of the Town of Springvale's Town Hall.

Committee discussed the guidelines, such as, need to follow the agenda, Rules of Order and the adoption of them, Parliamentary Procedure, and the posting of the agenda by October 29th for the future Special Town Meeting on November 12, 2024. In addition, discussion of a possible motion by an elector to consider authorizing or directing the town board to improve the existing Town Hall or construct a new Town Hall.

The committee is going to obtain copies of Parliamentary Procedure from the Wisconsin Town Association Official Handbook.

The committee began a discussion of manufactured/modular buildings.

Becky located the information regarding required versus recommended versus choice of bids and proposals in the work done in townships. \$5000.01-less than \$25,000 can be a proposal, however a bid is recommended—Class 1 Notice—published one week prior to contract signed—advertising not required.

\$25,000 and over—bid is required—Class 2 Notice—dates and notice numbers are required one week apart and then one week prior to opening of bid—advertising is required.

The meeting adjourned at 12:19 pm.

Submitted by Ellen Richter

