

TBHC Minutes 7/18/24

The meeting was called to order at 9:06 am.

Review and acceptance of 7/15/24 minutes.

The committee met with Paul Kardatzke of Jewell to begin discussion of the details with regard to the town's Space Needs Assessment. Paul K. verified the internal measurements of the current town hall are 17'4" x 39'4". He presented an outline of topics to be discussed which included: building code--sites--buildings--office--storage--toilet--mechanical systems.

Bare minimal issues to address in the current building include: handicap accessibility, insulation, lighting and vermin. The possibility of dealing with said issues in the current building brought up a point of discussion--could the structure and its changes internally be grandfathered in at the county level?

An extensive discussion took place regarding: survey(s)--certified vs. not--need for a plat survey when building--whether the current aerial views of sites with imposed property lines is adequate for the needs of the town at this time--etc. The committee decided that the best course of action was to have all three sites undergo a Site Topographic Survey in order to have the facts for any further action (maintenance, improvements, building, selling/swapping, etc.). Paul K. stated that he viewed the vacant site and the recycling site as one survey in respect to their close proximity. He plans for the surveys to be done sometime during the first week of August.

It is the understanding of the committee and Paul K. that a holding tank is allowed only if it is determined that a septic system or mound system is not possible.

Paul K. presented the committee with various floor plan ideas to demonstrate options on location of bathrooms, entry options, etc. He also had the committee's ideas and will send preliminary plans to the committee next week.

Discussion of minimally needing a structure to be "solar ready" and what that means for conduit and room for inverters in the maintenance area.

Paul K. will do a conference call to discuss floor plans with the committee at 10:30 am on Thursday, July 25, 2024.

A comment was made that the current building was built in 1850 with an addition put on decades later.

Brief discussion by the committee to prepare means of communication to the eligible voters in the Town of Springvale--event specific postcard--notice in local "Shoppers"--Partisan Primary Election flyer--Recycling Center flyer--etc.

Paul B. will review the contract with Jewell and present it to the Town Chairperson for signature.

Meeting adjourned at 11:37 am.

Submitted by Ellen Richter